The Great Stupa of Universal Compassion

Vegecareian Stallholder Terms and Conditions:

Application:

Vegecareian Festival is a vibrant, multicultural event celebrates diversity and harmony through the sharing of culinary and cultural traditions. Free to attend, the festival is family-friendly and welcomes pets. It's a place for people to learn how vegetarianism has developed in other communities, watch cooking demonstrations and sample vegetarian dishes from all over the globe. Learn the benefits of a vegetarian diet for your health and for other sentient beings.

Stall selection is at the sole discretion of the market organisers, the Great Stupa. The Great Stupa reserves the right to accept and decline any applications, prior and up to the day of the event.

Products allowed for sale:

All products, drinks and foods allowed for sale must be vegetarian and/or vegan. Any stallholder unable to comply with this will be asked to cease sale of that product or menu item.

Acceptance of stall:

Acceptance of your application will be via email after stallholders have accepted terms and conditions and paid for there stall. Payment is due on filling out of stall holder form, unless otherwise stated.

Refunds/Credits:

Refunds to stallholders can be made up to 30 days prior to the event, with an administration fee of \$50 will apply. If stallholder cancels their appearance within 30 days of the event. There will be no refund.

If the market is cancelled for any reason by the Great Stupa due to unforeseen circumstances, we will provide a full refund to the stallholder.

If the stall holder and the Great Stupa allow a refund under special circumstances, a \$50 admin fee will still apply.

Stall space and requirements:

When you submit your application, you acknowledge and agree that the you have applied for the space only. You must bring your own gazebos and necessary equipment. Power requirements must be requested at the time of application.

There are 2 stall sizes, 3m x 3m and 3m x 6m and food truck/trailer size. Stallholders must not extend beyond the allocated space of their stall. Please note that this is an OUTDOOR market.

Weather

The market may operate in varying weather conditions.

You should not apply for a stall unless you are prepared to take the risk on weather.

It is the responsibility of the stallholder to bring their own covers and other equipment for the purpose of protection in adverse weather conditions.

If the market proceeds in the case of inclement or adverse weather conditions, it is solely at a

stallholder's discretion as to whether the stallholder will set up, commence, continue trading, cease trading, or pack up on the day. Please note that refunds will only apply if the Great Stupa cancels the event.

The stallholder must advise the Great Stupa of their intention to cease trading and pack up, or to participate in the event.

Vehicle & Traffic Control

Stallholders must comply with the terms of the Great Stupas traffic plan (as amended from time to time) and must abide by the instructions of the Great Stupa regarding the movement and parking of vehicles at the event.

Vehicles in the market area/public area are to drive at 5 kph at all times.

Signage:

The Great Stupa reserves the right to remove any signage, information or material, which is deemed not suitable. It is your responsibility to provide your own signage. A-frame signs are ok to be used, but not to be placed in the thoroughfare.

Rubbish:

All stallholders must maintain their stall in a clean and tidy manner and must take away all unsold items, boxes and rubbish etc. Rubbish bins are for the general public only.

Power:

Power access must be agreed upon at the time of your application and acceptance. Stallholder power will be generator run. The Great Stupa can provide power connection although small silent generators are encouraged for large power drawing items.

Stall position:

Stall allocation will be decided by the Great Stupa team and no stand selection will be available to applicants. You're position may be subject to change up to and on the day.

Food stall requirements:

Food trucks and food stallholders must be registered with Foodtrader and be able to provide a Statement of Trade.

Safety:

Safety is important to us. It is the responsibility of the stallholder to ensure that all safety regulations for food, gas and electrical equipment are adhered to. All the required certificates must be obtained by the stallholder.

Public Liability Insurance:

Stall holders must provide proof of public liability insurance.

Animals:

Animals are allowed at event. All animals must be safely harnessed with a collar and lead at all times.

Smoking/Alcohol:

No smoking or alcohol is allowed by stallholders at the market. If you require an area to smoke. Please see stall holder map for smoking location.

Damage:

You will be liable for any damage to the venue caused by you/your stall/ representative, your display, fixture or fittings.

Trading Hours

Trading activity is permitted during the trading hours of 10am – 3:00 pm. All stalls must be set up and ready to trade at the commencement of the trading hours and stallholder's must to trade for the full duration of the market or until sold out.

Set up and pack up procedure:

Stallholder bump in starts from 7:00am. All excess vehicles and other equipment not needed for trade will be parked off site in the stallholder dedicated car parking area by 9:00am.

If available, food trucks and trailers can be dropped off the day before to allow for easier set up the next day. Please contact the Great Stupa to organise this.

Bump out will begin from 3:00pm when it is safe to do so. Our site will remain open to public until 4:45pm. Please proceed with caution when you begin bump out. Including to adhering to 5km/h speed limits and the directions of the Great Stupa.

The Great Stupa asks for your patience at this time, as there will be many stall holders trying to bump out at the same time.

We look forward to working with you and are happy to take any questions or concerns you may have with our event. Please don't hesitate to contact us via email at <u>marketing@stupa.org.au</u> or call our office line on 03 5446 7568.